# COGENT JUSTDRIVE

Version 2 Tutorial

Cogent JustDrive





Driver ID

Password

Login

Forgot Password?

Cogent Cloud Change Environment



#### Improved Functionality

Less device settings, easier document/photo captures, more trip details



New Style A powerful new look



New Features Weather, Chat, Units, Shuttle



#### **The Home Screen** ~~~~



My Trips See all current and future trips assigned to you.



Shuttle

If you shuttle loads, this will be your starting point.



Get the current forecast.

Weather

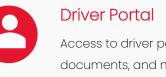


Loadboard

Make requests for your next trip!



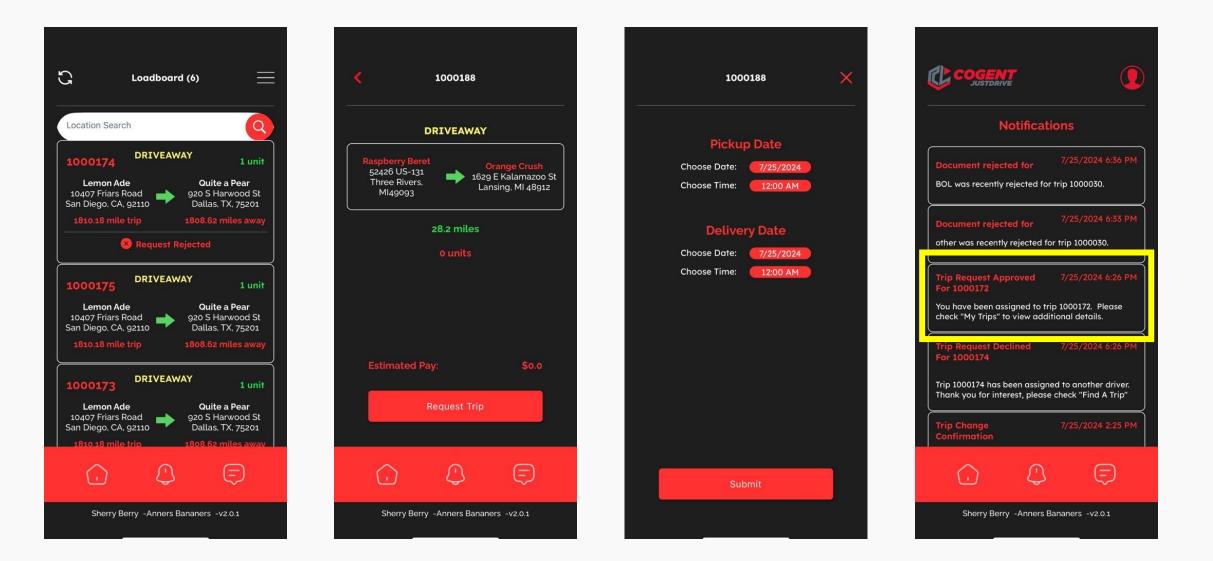
**Trip Reviews** All completed trips and documentation needs.



Access to driver pay, documents, and more.



Look for trips. Make requests. Get responses.



Looking for more trip details...we have you covered with our new info bar!

**Trip Details** 

Access to the info is shown here, buttons explained below.



**Home** – returns to the home screen.



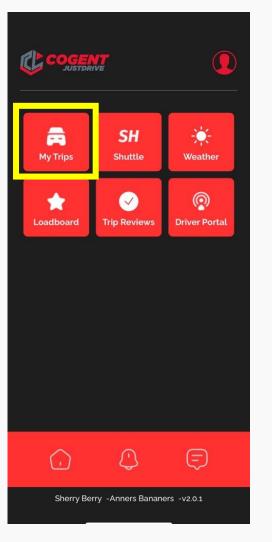
**Info** – returns to trip info screen

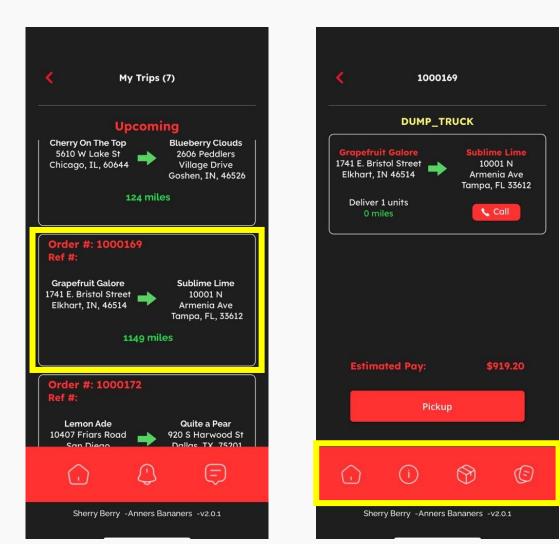


**Units** – provides each unit's details



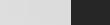
Notes – provides all notes related to the order





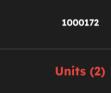


### Unit and Note Details



RL

UNITS



#### 1907 Ford Cherry Picker

Height: 6.0 Length: 6.0 GVWR: 2000.0 lb Fuel Type: G Transmission: Auto COD: N/A

#### Commodity Description: Fruit Truck

#### References

BODY#: 784512 REF: 141 PRO#: a9898 LOAD#: L753

#### 1910 Ford Banana Picker

 Height:
 8.0
 Fuel Type:
 G

 Length:
 8.0
 Transmission:
 Manual

 GVWR:
 2500.0 lb
 COD:
 N/A

#### Commodity Description: Fruit Truck

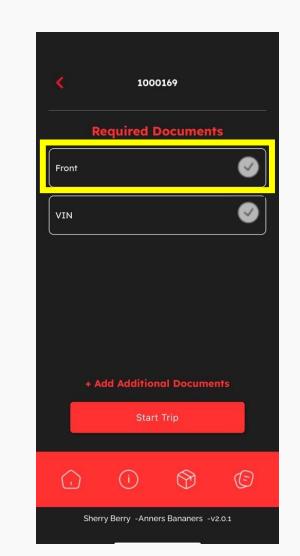


S ∐ ⊢	1000172
$\bigcirc$	Notes
	DELIVERY Take chocolate to sweeten up Guardshack Ulsa, she is a tough one.
	PICKUP Gate code is 45421
	TRANSPORT           Let Jesus take the wheel!
	Sherry Berry - Anners Bananers - v2.0.1.1

Sherry Berry - Anners Bananers -v2.0.1

#### ÷. SH My Trips Shuttle Weather Q $\checkmark$ Ŕ **Trip Reviews Driver Portal** Loadboard $\bigcirc$ Ð

#### My Trips (7) 1000169 DUMP\_TRUCK Upcoming Cherry On The Top **Blueberry Clouds** Sublime Lime 5610 W Lake St 2606 Peddlers 1741 E. Bristol Street Chicago, IL, 60644 Village Drive Elkhart, IN 46514 Armenia Ave Goshen, IN, 46526 Tampa, FL 33612 124 miles Deliver 1 units Ref #: Grapefruit Galore Sublime Lime 1741 E. Bristol Street 10001 N Elkhart, IN, 46514 Armenia Ave Tampa, FL, 33612 1149 miles **Estimated Pay:** Order #: 1000172 Pickup Lemon Ade Quite a Pear 10407 Friars Road 🛁 920 S Harwood St Dallas TX 75201 San Diago $\bigcirc$ (=) $( \mathbf{r} )$ ( )Sherry Berry - Anners Bananers -v2.0.1 Sherry Berry -Anners Bananers -v2.0.1



10001 N

📞 Call

\$919.20

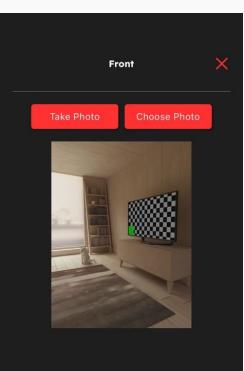
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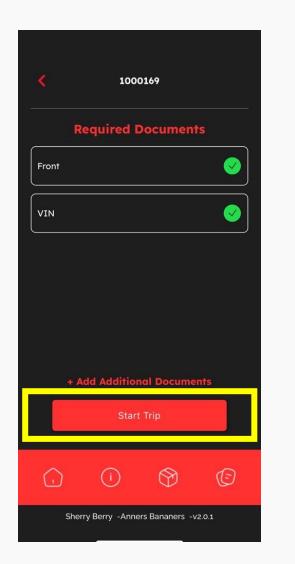
# Starting a Trip

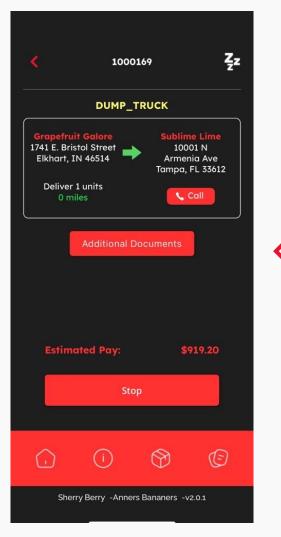










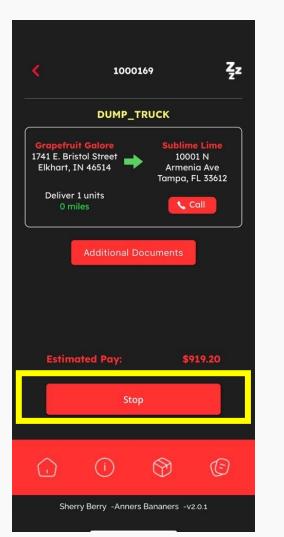


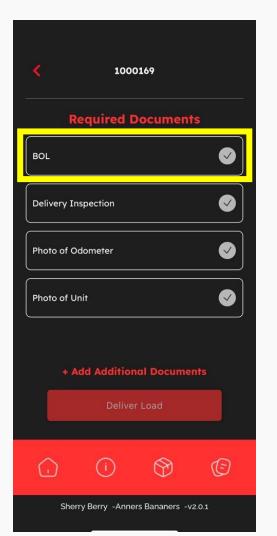
This is your trip in progress screen.

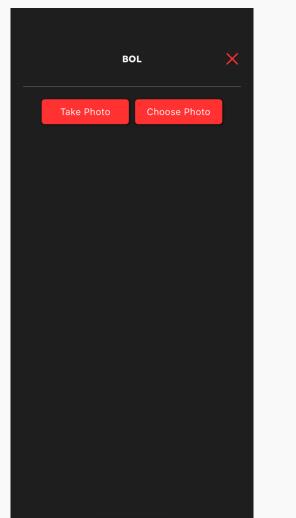
You can leave it whenever you want and get right back by clicking the current load.





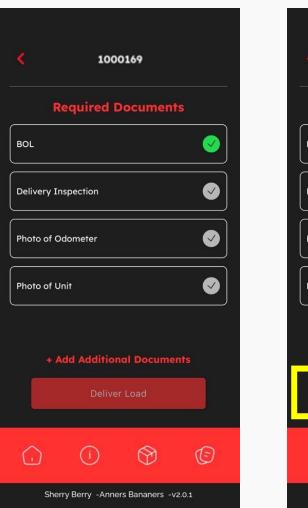


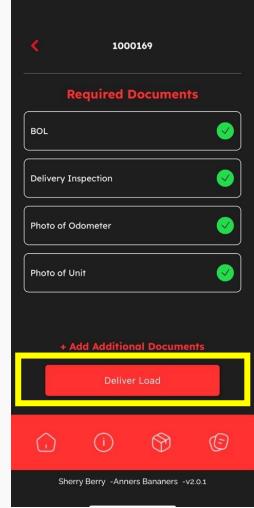






# Stopping a Trip





When all Required Documents have been captured and all checks are green, Deliver Load can be selected.

Additional Documents can be added any time, during a trip or from Trip Reviews.

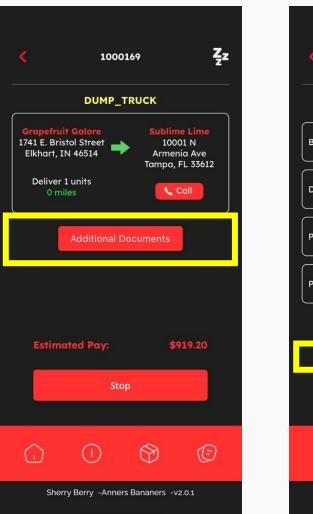
Completed trips are now located in Trip Reviews.

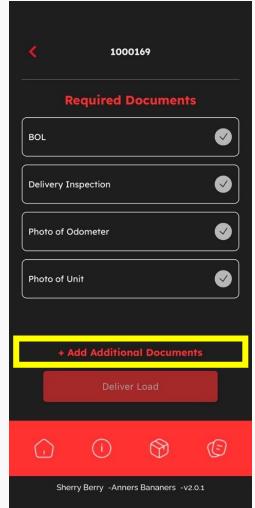


### **Additional Documents**









Additional Documents can be added while on a trip or after completed from Trip Reviews.

Wherever added from, the process is the same.

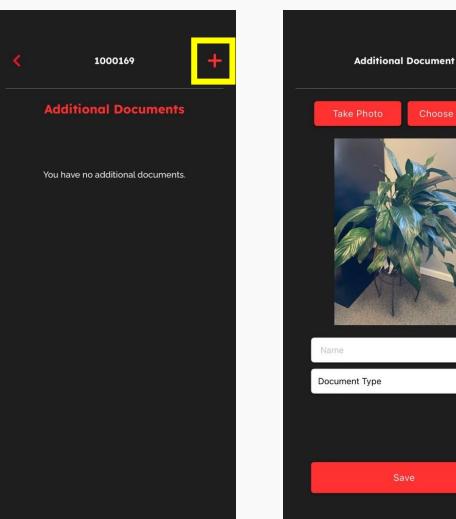
Left are examples of what the Additional Documents button may look like.

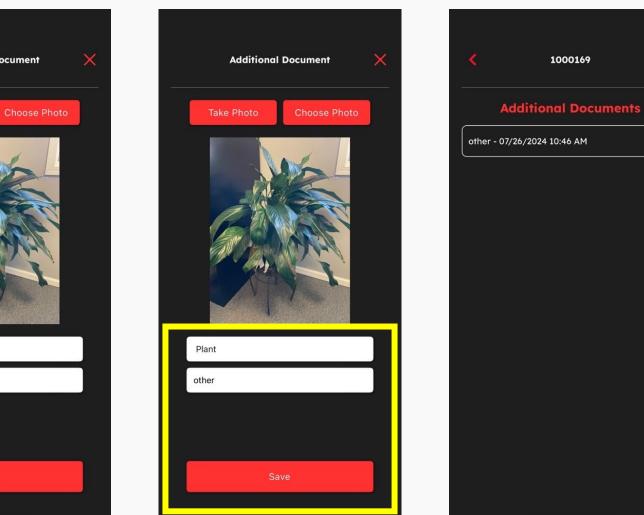
### **Additional Documents**



\*\*\*\*\*

continued....





### **Snooze Feature**

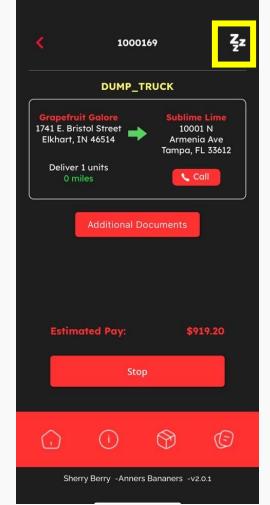


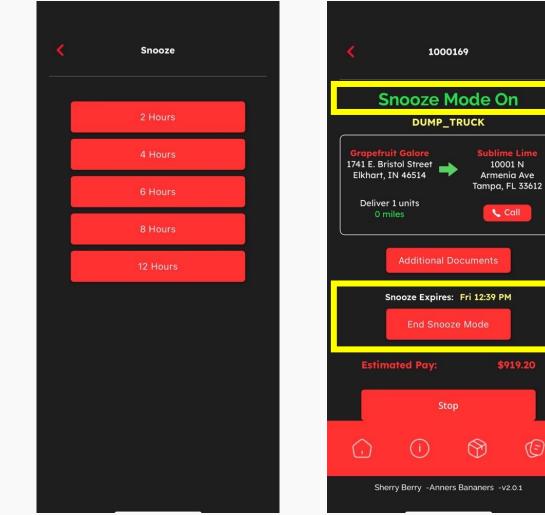
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Sometimes you need rest.

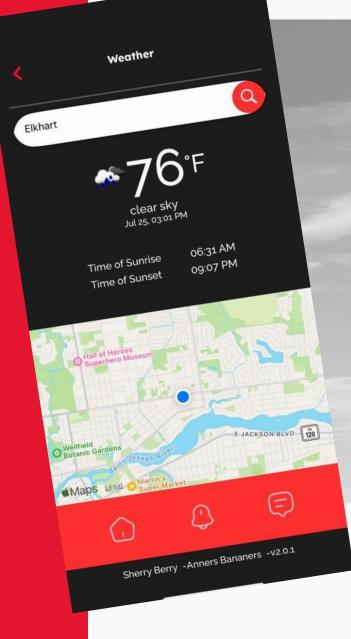
Snooze allows you to let your company know you are resting while on a trip.

The snooze button is available in your current trip screen.









## The Weather

With one-click of the weather button, a quick forecast is available.

Search any location!





# The Driver Portal

Opens directly to your Driver Portal, no new sign on required.

Access to the following:

- Driver Dashboard
- Pay
- Driven Miles
- App Information
- Driver Documentation

(not applicable to all companies)

### Notifications

#### All notifications in one place

Included Notifications Trip Changes Document Reviews Trip Requests And More

Notifications	
Document rejected for7/25/2024 6:36 PMBOL was recently rejected for trip 1000030.	
Document rejected for       7/25/2024 6:33 PM         other was recently rejected for trip 1000030.	
Trip Request Approved7/25/2024 6:26 PMFor 1000172For 1000172You have been assigned to trip 1000172. Please check "My Trips" to view additional details.	
Trip Request Declined 7/25/2024 6:26 PM For 1000174	
Trip 1000174 has been assigned to another driver. Thank you for interest, please check "Find A Trip"	
Trip Change 7/25/2024 2:25 PM Confirmation	
Sherry Berry - Anners Bananers -v2.0.1	



### The Chat

Receive chat messages directly from staff.

Easy to read, easy to reply.

Communication made easy!

Wednesday

Chat

Hello. There has been a change to your planned trip.

The delivery location has changed. Can you please confirm the new location

> I can confirm everything looks okay with the new location. Where can I find the contact phone number for the delivery?

Click on your current trip on the home screen and you will find all of your trip's details, including the delivery contact information.

Perfect. Thank you for

